



Bessemer Grange Primary School

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Headteacher: Ms Sarah Beard

Head of School: Mrs Elizabeth Whitehead

7th September 2017

Dear Reception Parents

Welcome to your first week at Bessemer!

It has been brought to my attention that unfortunately some of you have not received information regarding breakfast club, after school club, after school activity clubs and parentmail.

Breakfast Club

Breakfast is now open for children. It runs every day Monday- Friday and opens at 8am. You must bring your child to the main office in the morning. Breakfast club is £2 per day or £10 for the week.

After School Club

After School Club is open, it runs every day from Monday –Friday from 3:30pm until 5:45pm. When you collect your child from after school club there is a white door near the main office please press the buzzer a member of the after school club will greet you. After school club is £10 per day or £50 per week.

After School Activity Clubs

There are a variety of different clubs, please keep a look out for this letter tomorrow (Friday 8th Sept). The after school clubs which will **begin on Monday 18th September 2017** and run for ten weeks. Booking will begin on Monday 11th September for all clubs and will remain open just for that week. Please place your club slips in the correct box in the office.

Parentmail

Parentmail is an online payment system. Registration for this was sent to you by email 2 days ago. If you have not received this then please let me know. Parentmail enables you to buy any of the above online including trips and uniform. We also send all of our letters, newsletters, homework out on parentmail.

So sign up and don't miss anything.

You can pay for any of the above in a variety of ways:

- Cash to the office
- Cheque to the office
- Bank Transfer
- Parentmail

If you have any queries than please come and see me.

Thank you

Zoe Hawes

Deputy School Business Manager