



## Bessemer Grange Primary School

[www.bessemergrangeprimary.co.uk](http://www.bessemergrangeprimary.co.uk)

**Address:** Dylways, London, SE5 8HP

**Tel:** 020 7274 2618/7274 2520

**E-Mail:** [office@bessemergrange.southwark.sch.uk](mailto:office@bessemergrange.southwark.sch.uk)

**Headteacher:** Ms Sarah Beard

**Head of School:** Mrs Elizabeth Whitehead

Thursday 14<sup>th</sup> December 2017

Dear Parents and Carers,

Thank you for all of the positive feedback we have received about the new system of booking clubs on Parentmail.

Following this success we have decided to explore further ways of using Parentmail to improve systems.

It is already possible to pay for trips on Parentmail (and people who do so do not need to return a paper permission slip) however, from January all permission for trips, including free trips, will be given on Parentmail rather than by returning a paper slip. You will still receive letters about trips, but will need to log on to Parentmail to give permission rather than returning a paper slip.

If you are not able to use Parentmail please see the office staff, who can help you to log on, or provide a paper permission slip.

Yours sincerely,

A handwritten signature in black ink that reads "Elizabeth Whitehead". The signature is fluid and cursive, with a large loop at the end of the word "head".

Elizabeth Whitehead  
Head of School